

MORRIS CENTRAL SCHOOL BOARD OF EDUCATION

Date of Meeting: April 20, 2023

Kind of Meeting: Regular

Board Members Present: Mary Dugan, Russell Tilley, Wendy Moore, Emily Boss Teresa DeLaurentiis

Others Present: Jamie Maistros, Superintendent; Brian Breck, Principal; Staff Members Kelly Catella, Ashley Johnson, Mary Velez, Mollie Gray, Courtney Mackey; Students Madeline Schiller, Jack Knapp, Christian Valentine, Skyler Feather

The meeting was called to order by President Mary Dugan at 6:30 p.m.

The minutes of the regular meeting of March 16, 2023 were approved as presented on the motion of Russell Tilley, seconded by Emily Boss, and carried 5-0.

Correspondence: None

Public Comment: None

Kelly Catella, Ashley Johnson, and Mary Velez talked to the Board about the Guidance Department. Ms. Johnson is the elementary guidance counselor. She talked to the Board about what she does in the classroom and about her individual and group counseling. Kelly Catella is the high school guidance counselor and talked to the Board about the process of scheduling the students and working on the master schedule. Mary Velez does counseling for students when she is needed.

Mollie Gray and Mary Velez talked to the Board about their Spanish Curriculum. Ms. Velez teaches seventh grade Spanish and works on the basics. Ms. Gray discussed her curriculum for Spanish I, II, III, and IV with the Board.

Courtney Mackey talked to the Board about the proposed Safety Patrol trip on May 11 and 12 to Gettysburg and Hershey Park. The cost is approximately \$9,750, about \$390 per student. This covers transportation, meals, tickets and the hotel. The trip is on the agenda for approval at this meeting.

Superintendent's Reports:

Jamie Maistros went over the 2023-2024 Fiscal Budget with the Board. She told the Board that the Administration is down a little because of fewer insurance plans. The Program portion increased 3.27%. The Capital part of the budget is up 2.23%. State Aid is up 3%. The tax increase will be 2.35%. our Tax Cap is at 3.4%. Mrs. Maistros discussed a few things that may be on the Capital Outlay Project for the 2023-2024 school year.

Jamie Maistros talked to the Board about the Capital Project. There is a meeting with the architects next week to go over the project. The bus garage will be three feet wider. They are taking out both of the drive through bays and the automatic wash bay. A drone will be looking at the roof next week to see what needs to be repaired or replaced. The softball field was tabled until May. It must be firmed up by the beginning of June.

Jamie Maistros talked to the Board about a tax exemption for volunteer firemen for up to \$3,000 tax credit. The fireman must be an active fireman for two years and live in the district. The Board wants Mrs. Maistros to find out more information about the exemption and find out what the cost to the district would be.

Principal's Reports:

Brian Breck talked to the Board about dropout and at risk students. We currently show two dropout students. They were contacted about GED. One declined the other accepted but has had poor attendance. We do not currently have any seniors that are at risk of not graduating. There are a few

students on our radar because of attendance issues and at risk of dropping out. We are looking at ways to support them and help them pass their classes.

We are working with SUNY Morrisville and the Liberty Partnership Program to hire a Student and Family Advocate. The person will be employed by SUNY Morrisville but will work at our school every day. They will be a resource for any student in grades 5-12 that are considered at-risk. We interviewed four candidates last week and we are going to recommend one person to SUNY Morrisville.

Brian Breck gave the Board a hiring update. We are gathering applications for special education and will be interviewing for elementary guidance counselor next week.

Brian Breck talked to the Board about school events. The Mileage Club is part of a 5-week track and field unit. We are looking at the Glencoe Health Textbook to replace what is being used. Ms. Rhone will spend some time this summer becoming more familiar with the curriculum. She likes what she has seen so far. On March 24, Mrs. Fredette's Chemistry class went to the Corning Museum of Glass in Corning, New York. The Outdoor Club had 12 attend an ice hockey game in Utica.

Brian Breck talked to the Board about upcoming events. State Tests are on April 19, 20, May 2, 3, and 24. Picture Day is on May 11. Academic Fair is May 16. As long as it is not used, our unused snow day will be used on May 30.

Be It Resolved upon recommendation of the Superintendent, that the Board of Education of the Morris Central School District approve the following:

The following business items 1 through 14 were approved as presented on the motion of Emily Boss, seconded by Russell Tilley, and carried 5-0:

1. Approval of the Claims Auditor's Reports and Warrants # 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, and 101, as presented.
2. Approval of the Treasurer's Report for the month of March and Bank Reconciliations for the month of February, as presented.
3. Approval of the Central Treasurer's Report for the month of March 2023, as presented.
4. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Budget of \$10,409,067 for the 2023-2024 school year. The 2023-2024 Fiscal Budget goes to the voters on May 16, 2023. The Board also approves the Capital Outlay Project for 2023-2024 of \$100,000. The project is part of the 2023-2024 Fiscal Budget.
5. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Tax Report Card for the 2023-2024 school year, as presented.
6. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Budget Transfer Report of \$48,003.59, as attached. (See Attachment #1)
7. **Be It Resolved** that the Board of Education of the Morris Central School District approves the following agreements with DCMO BOCES: The Cooperative Purchasing Agreement, Generic Agreement, and the Food and Cafeteria Supplies Agreement for the 2023-2024 school year, as attached. (See Attachment #2)
8. **Be It Resolved** that the Board of Education of the Morris Central School District approves presenting The John Alishauskas Memorial Scholarship at the 2023 Graduation. The Criteria is as follows:

The John Alishauskas Memorial Scholarship goes to the students that decided to attend a trade school that will focus on an environmental goal. Students need to complete the application and enclose a current transcript of grades and a letter of recommendation.

Students should mail the completed forms to the address on the application by Friday, May 26, 2023. If your student is awarded the scholarship it will be the responsibility of the student to send proof of enrollment (1st term grades) and we will pay the students directly.

9. **Be It Resolved** that the Board of Education of the Morris Central School District authorizes the Superintendent or District Treasurer to open the following Money Market Accounts at Community Bank: Scholarship Money Market Account; General Fund Money Market Account; School Tax Money Account; and Capital Fund Money Market Account.
10. Approval of the Claim Auditor's Reports and Warrants #102, 103, 104, 105, and 106, as presented.
11. Approval of the corrections to the Central Treasurer's Report for the month of February 2023. There was a typo in the figures at the bottom of the page.
12. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Safety Patrol trip to Gettysburg and Hershey Park on May 11 and 12 at a cost of approximately \$9,750.
13. **Be It Resolved** that the Board of Education of the Morris Central School District approves the following:

It is *RESOLVED*, that the contract for architectural and engineering services related to the District's Capital Improvement Project with BCA Architects and Engineers is *APPROVED*. The Board of Education hereby delegates to the Superintendent of Schools the authority to execute any documents necessary to effectuate the foregoing.
14. **Be it Resolved** that the Board of Education of the Morris Central School District approves the following:

It is *RESOLVED*, that the contract for construction management services related to the District's Capital Improvement Project with C & S Engineers, Inc., is *APPROVED*. The Board of Education hereby delegates to the Superintendent of Schools the authority to execute any documents necessary to effectuate the foregoing.

The following personnel items 1 through 8 were approved as presented on the motion of Wendy Moore, seconded by Teresa DeLaurentiis, and carried 5-0:

1. Approval of the maternity leave for Carly Norton effective September 5 through October 31, 2023. Mrs. Norton will be returning to work on November 1, 2023. Mrs. Norton will be using her sick and personal days during her maternity leave.
2. **Be It Resolved** that the Board of Education of the Morris Central School District approves the Memorandum of Understanding between the Morris Central School District and the Morris Educational Support Staff Association allocating Laura Hazen up to seven (7) days from the Sick Leave Bank (SLB) for use during the remainder of the 2022-2023 school year. Any days not used shall be returned to the SLB on June 30, 2023.

This Agreement is limited to the unique circumstances surrounding it, shall not be a precedent setting and shall not waive any rights currently owned by the Agreement. This Agreement shall not be used as evidence in any contractual or legal proceeding.
3. Approval of the resignation of Yuriko Lentz as a probationary teacher aide effective April 25, 2023.
4. Approval of Alison Denning and Jody Bolton as GED Supervisors. They will receive \$18.00 per hour. Mrs. Deysenroth is unable to supervise GED because she is coaching.

5. Approval of Megan Jenison as a bus aide for the remainder of the 2022-2023 school year. Her stipend will be \$17.50 per run as per the MESSA Contract.
6. Approval of Mackenzie Graves as a volunteer assistant for the varsity softball team for the 2023 season. Volunteers are never allowed to be alone with the students.
7. Approval of Matthew Weitemeyer as a substitute teacher (NC) for the remainder of the 2022-2023 school year.
8. Approval of Cheryl Webster Lord as a volunteer to help the modified softball team for the 2023 season. Volunteers are not allowed to be alone with the students.

The following Administrative item number 1 was approved as presented on the motion of Russell Tilley, seconded by Wendy Moore, and carried 5-0:

1. **Be It Resolved** that the Board of Education of the Morris Central School District approves the second reading and approval of the following new policy:

Policy #5678 – Computer Resources and Data Management, and the attached procedures

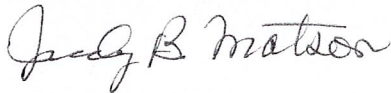
Public Comment: None

The Board went into executive session at 8:15 p.m. to discuss personnel Issues, contract negotiations, Superintendent's Evaluation on the motion Russell Tilley, seconded by Wendy Moore, and carried 5-0.

The Board came out of executive session at 10:08 p.m. on the motion Teresa DeLaurentiis, seconded by Emily Boss, and carried 5-0.

The Board adjourned at 10:09 p.m. without further discussion on the motion Wendy Moore, seconded by Russell Tilley, and carried 5-0.

Respectfully submitted,



Judy B. Matson
District Clerk

SCANNED
4/21/23

Karen S. Adam B. Heather G. Shannon H.

Budget Code Transfers

Date: 4/11/23

DESCRIPTION	TRANSFER FROM	AMOUNT	DESCRIPTION	TRANSFER TO	AMOUNT
Maint. Equipment	1621-200	\$ 2,676.25	Fiscal Agent Fee	1380-400	\$ 2,676.25
Maint. Equipment	1621-200	\$ 470.44	Maintenance Plant	1621-400	\$ 470.44
Postage	1670-410	\$ 28.75	Postage Contractual	1670-400	\$ 28.75
Teaching Contractual	2110-400	\$ 546.00	Tuition	2110-470	\$ 546.00
Textbooks	2110-480	\$ 8,289.56	State Aide Hardware	2630-220	\$ 8,289.56
State Aide Software	2630-460	\$ 746.36	State Aide Hardware	2630-22	\$ 746.36
Maint. Equipment	1621-200	\$ 22,063.75	Sped Contractual	2250-400	\$ 22,063.75
Guidance Contractual	2810-400	\$ 2,182.48	Guidance Mat/Supplies	2810-450	\$ 2,182.48
Transport Equipment	5510-200	\$ 11,000.00	Transportation Mat/Sup	5510-450	\$ 11,000.00
		\$ 48,003.59			\$ 48,003.59

Prepared By: Shannon Harrington, Treasurer

Shannon Harrington

Approved by the Board of Education at its meeting on:

April 20, 2023

District Clerk:

Deborah Matheson

Date:

4/21/23

SCANNED
4/21/23
Dea H. - JBA

RESOLUTION OF BOARD OF EDUCATION

**COOPERATIVE PURCHASING
SCHOOL YEAR 2023-2024**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, Judy B. Matson, District Clerk of the

Morris Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on 4/20/23.

Judy B. Matson
Signature of District Clerk

4/21/23
Date

SCANNED
4/21/23
Beta H. JOM

Attachment B

RESOLUTION OF BOARD OF EDUCATION

GENERIC
SCHOOL YEAR 2023-2024

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, Judy B. Matsen, District Clerk of the

Morris Central School Board of
Education, hereby certifies that the above resolution was adopted by the required
majority vote of the Board of Education at its meeting held on 4/20/23.

Judy B. Matsen
Signature of District Clerk

4/21/23
Date

SCANNED
4/21/23
beth tt. JOM

RESOLUTION OF BOARD OF EDUCATION

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore,

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I, Judy B. Matson, District Clerk of the

Monis Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on _____.

Judy B. Matson
Signature of District Clerk

4/21/23
Date